

Insert a Link to a Web Address

1. Enter the text you wish to display for the link and highlight it.
2. Click the **Insert Link** icon. The Insert Link wizard displays.
3. Choose to insert a link to a Web Address.
4. Enter the web address to which you wish to link to. Note that http:// is already populated.
5. Select a Target for your link.
6. Click **Insert Link**. You are returned to your app in Edit Mode.
7. Click **Save**.